



2008 Brew Happy Hour Become a Beneficiary of the Brew Happy Hour

Koffee Talk is proud of its charitable and community giving achievements, which directly benefit our community. Our social commitment brings a sense of achievement and pride to our members.

We host a quarterly Brew Happy Hour to "Network, Socialize and Make a Difference". The intent of our Brew Happy Hour is not only to provide a financial donation, but more importantly, to raise awareness of local non-profits. An increased awareness of your organization through Koffee Talk's Brew Happy Hour, has the potential to generate further interest among our community leaders. Our past events have lead to new volunteers, productive board members, new sponsorship partners as well as monetary contributions.

Effective giving is important to the members of Koffee Talk. We want the Brew Happy Hour to be an effective and efficient use of our time and resources. Therefore, we have established a Beneficiary Program to ensure fairness, maximize efforts and confirm we select a beneficiary who mirrors our values and ethical standards.

Beneficiary Policy and Process:

In order for your organization to be considered a beneficiary of a Brew Happy Hour we request your compliance with the following guidelines:

1. Contribution request must be made in writing on organization's letter head.
2. Information on Beneficiary Request Form must be complete.
3. Signed copy of Beneficiary Agreement will need to be submitted with the Request Form.
4. KT will only consider one contribution request per year from organizations classified as IRS 501(c) 3 tax-exempt non-profit.
5. Non-profit organization must be headquartered in Baltimore and have a direct impact on the Baltimore community.
6. We place special emphasis on organizations that are current Koffee Talk members and/or have a Koffee Talk member on their Board of Directors.
7. Koffee Talk does not provide support for
 - a. Promotion of specific religious ideas or views
 - b. Expeditions, overseas trips or adventure experiences for individuals
 - c. Political parties or political causes
8. Recipients of Koffee Talk contributions will be expected to report on the use and effectiveness of the contribution. Brew Happy Hour results and effectiveness will be used in evaluating future requests.
9. All proposals will receive a response in writing after a decision has been made.

Koffee Talk receives many requests from worthwhile non-profits each year. We wish we could support every request, however due to available resources we are simply unable to accommodate all requests.

Please keep in mind that submitting a request does not guarantee your organization will be selected as a beneficiary. Please allow 6 -8 weeks for processing.

For additional information on the Beneficiary Program:

Lovey St.Pellicer

Lovey@koffeetalk.net